

# **Refund Policy**

If inclement weather arises on the day of the event, this training may be held virtually. If this occurs, APSE MO will contact all attendees to inform and provide the link. If the event becomes virtual, the APSE MO refund policy will still apply.

#### APSE Missouri Refund Policy

- This policy pertains to all Missouri APSE events that have a registration fee.
- 1. Cancellations and Refunds will be granted according to the following schedule:
- a. Up to 2 weeks in advance: 100%, less an administrative processing fee;
- b. Less than 2 weeks in advance, but up to 1 week prior to the event; 50%, less an administrative processing fee;
- c. No refunds will be made for cancellations within five business days prior to the starting day of the event.
- 2. All refunds will incur a 10% administrative processing fee.
- 3. No refunds will be made for "No Shows".
- 4. Substitutions are permitted up until the day of the event.
- 5. Cancellations may be made only by emailing the contact person on the event registration receipt and must be received by the cancellation deadlines listed above.
- 6. Substitutions may be made by emailing the contact on the event registration receipt (if prior to the event) or at the registration table the day of the event.

# APSE 2024 PRO DAYS

So many of the challenges we face in helping support people to get and keep job can be addressed (or at least helped) by using existing relationship and forging new ones. From discovery to job development to supporting people on the job – it is all about relationship. Come and bring your stories, ideas and challenges for us to share, problem-solve and create new ways of thinking about how we do our jobs!

## **Register and Pay Now**

Please Note: Registration link and payment link are separate. Please complete your registration via the Register QR code, then use the QR code at the bottom of this flyer to Pay



### **KANSAS CITY**

MARCH 15, 2024

EITAC

8511 Hillcrest Road, KCMO

Register



Register

#### ST. CHARLES

MARCH 18, 2024

**DDRB** 

1025 Country Club Rd.,

St. Charles

**PAY** 

