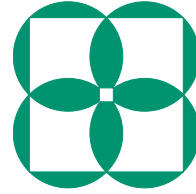




DDRB



Developmental Disabilities
Resource Board
of St. Charles County

Accountability
Self-Determination/Choice
Partnership



2018
FISCAL YEAR
ANNUAL REPORT



Developmental Disabilities Resource Board Members

As of June 30, 2018

Executive Committee Members

Dr. Dan Dozier
President

Ms. Missy Fallert
Vice-President

Mr. Michael Mahoney
Treasurer

Mr. Bryon Hale
Secretary

Board Members

Mr. Joseph Barton
Mr. Todd Gentry
Mr. Jim Rhodes
Dr. Susan Sharp
Ms. Connie Tan

Developmental Disabilities Resource Board Leadership Staff

As of June 30, 2018

Executive Director

Peg Capo, MBA

Finance Director

John Thoelke, CPA

Program Director

Kathy Williams, MA

Case Management Director

Robyn Peyton

Human Resource Director

Vicki Amsinger, MA

DDRb OFFICE

1025 Country Club Rd., St. Charles, MO 63303
Phone: 636-939-3351, FAX: 636-939-3988
Website: www.ddrb.org
Facebook.com/DDRbSCC

Board Meetings, open to the public, are held on the third Thursday of each month at 7:00 p.m. at the DDRB office. Please check the DDRB website or call the DDRB office to confirm meeting location, date and time. Each meeting includes opportunities for public comment.

What is the Developmental Disabilities Resource Board?

The DDRB is also commonly referred to as the 'Senate Bill 40 Board' or 'SB40 Board'. The SB 40 refers to a bill in the senate enacted by the 75th General Assembly in 1969, enabling county voters to tax themselves to pay for services for people with certain disabilities. The legislation has been amended several times, however these county entities throughout the state are commonly known as SB 40 Boards. The DDRB is a nine member volunteer board whose members are appointed to 3 year terms by the presiding county governing body.

Persons with Developmental Disabilities:

St. Charles County residents who have a severe, chronic disability attributable to an intellectual disability, cerebral palsy, epilepsy, head injury, autism, or a learning disability related to a brain dysfunction or any other mental or physical impairment or combination thereof.

The disability must have manifested before the age of 22 and is likely to continue indefinitely and results in substantial functional limitation in two or more of the following major life areas: self care, receptive and expressive language development and use, learning, mobility, self direction and capacity for independent living or economic self-sufficiency.

Mission

The DDRB is a leader, ensuring that individuals with developmental disabilities living in St. Charles County have quality opportunities and choices to be fully included in society.

Values

Partnership
Accountability
Self-Determination/Choice

Vision

People have what they need to live the lives they choose.



To the Citizens of St. Charles County

Opportunity and choices – two things we all desire. For some, finding them comes easy; for others, it's extremely difficult. That's why there's the Developmental Disabilities Resource Board (DDRBR).

More than 40 years ago, St. Charles County voters approved a tax of up to 16 cents per \$100 of assessed property valuation to provide community-based programs and support for citizens with developmental disabilities. Staff of the DDRB, along with a nine-member board of directors, oversees funding from the tax – making certain that money is being spent appropriately and in the best way possible so that those who need assistance are fully included in our society.

I am always amazed each year when I see the list of projects accomplished and programs developed by the DDRB staff. This year is no different. The DDRB has continued to optimize the use of your tax dollars by providing case management to nearly 1,200 individuals – 186 whom were new clients this year. Staff advocated for more than 80 additional Medicaid waiver slots so those in need could get necessary support and services. The DDRB hosted a management training series designed to assist current and future supervisors in developing management skills – at no cost to agencies. They also expanded day care support to four school districts in St. Charles County. The list goes on, as you'll read in this Annual Report.

I am honored, as St. Charles County Executive, to be able to work with the DDRB leadership and to have the opportunity to appoint worthy citizens in the community to the organization's board. My thanks go out to all of them for the tremendous effort they put into making the DDRB the great asset it is in this community.

My gratitude goes also to those who voted 40-plus years ago to fund this agency, to those who choose to live and pay taxes in St. Charles County, and to those who continue to give generously in other ways. The DDRB began changing lives in 1977, and the need will never end. But with your support, our citizens with developmental disabilities will find opportunity and choice.

Sincerely,

Steve Ehlmann
St. Charles County Executive

The mission of the DDRB is to assure that individuals with developmental disabilities are fully included in society. The funding received from the local taxpayers is used to leverage additional funds at the state and federal level. In 2018, case managers advocated for 80 additional Medicaid waiver slots in order for qualifying individuals to receive the supports they need.

Case management services continue to be an area of growth for the staff of the DDRB. In 2018, the case management team provided services to more than 1,200 individuals with 186 new individuals served this year. Surveys of individuals participating in case management services indicate that 93% of the respondents are satisfied with the services they receive. For 2019, a case management system redesign has been implemented for individuals with developmental disabilities. The redesigned system is a result of the Missouri Department of Mental Health (DMH) decision to have St. Charles County DDRB transition to provide all case management services to clients in St. Charles County. Our new policy is to provide case management to all individuals 16 and older with Medicaid eligibility. It will take some time to transition all the qualifying individuals from DMH Regional Office to St. Charles County DDRB case managers. Individuals who do not become Medicaid eligible will enter the system through a partnership developed with Family Advocacy and Community Training (F.A.C.T.) utilizing a program called Family Support Partner Project. The DDRB and staff are working diligently to implement a plan that ensures the quality of the case management services provided in St. Charles County remains strong in 2019.

St. Charles County agencies supporting individuals with disabilities are facing a serious shortfall of direct support workers who provide services and care to our most vulnerable citizens. Funding at the state and federal level has not kept pace with the growing economy of St. Charles County. As the economy grows, direct support workers often find positions that are more financially rewarding in the private sector. The DDRB has heard this concern from many agencies and is currently providing funds in 2019 helping agencies develop initiatives to retain and attract direct support employees. The DDRB also hosted a four-part management training series designed to assist current supervisors and future supervisors in developing their management skills at no cost to partner agencies. If you are interested in working with individuals with disabilities please contact any of the agencies identified in this report.

The Board and Staff of the DDRB will continue to leverage every tax dollar to maximize the opportunities for our citizens with developmental disabilities to be fully included in society. On behalf of the individuals and families we serve, the outstanding staff of the DDRB and dedicated members of the governing board, I want to thank the citizens of St. Charles County for your continued support.

Sincerely,

Dr. Dan Dozier
DDRBR President

Fiscal Year 2018 Fund Distribution by Agency

for the year ended June 30, 2018

AGENCY	SUPPORT / SERVICE AREA	FY18 EXPENDITURES
Association on Aging with DD	Retirement Support - Individual	\$60,159
	Retirement Support Groups	\$14,921
BCI	Organizational Employment Services (OES)	\$1,059,665
	Community Employment Services (CES)	\$104,745
Behavior Solutions	Teaching Others to Teach	\$9,640
The Center for Autism Education	<i>Equity Investment</i>	\$250,000
The Center for Specialized Services (aka Center for Head Injury)	Adaptive Equipment Administration	\$87,409
	Adaptive Equipment	\$319,128
	Adaptive Equipment Assessments	\$11,348
	Community Skills Services (Pilot)	\$32,509
	Vocational Training (Pilot)	\$52,604
Community Living, Inc.	Respite Care Home	\$335,695
	In-Home Respite	\$834,802
	Respite Administration	\$106,228
	Center Based Respite	\$148,544
	Recreation	\$374,792
	SOAR Teen Program	\$916,831
	Consultative Support (Pilot)	\$46,584
DDRB	Community Programs	\$223,071
	Home Maintenance	\$54,775
	Vehicles	\$57,022
Disabled Athlete Sports Association (DASA)	Recreational Sports	\$49,699
	<i>Program Equipment</i>	\$46,285
Easterseals Midwest	Employment Access (Pilot)	\$164,897
	Summer Teen Employment Program	\$256,383
	Project Search	\$35,708
Emmaus Homes, Inc.	LINK	\$103,929
Family Advocacy and Community Training (F.A.C.T.)	Advocacy	\$426,428
	People First of St. Charles County	\$52,425
	Family Support Partner (Pilot)	\$360,308
FamilyForward	Respite	\$90,848
	Family Support and Education (Pilot)	\$71,991
ITN St. Charles	Mileage	\$11,010
	Transportation (Pilot)	\$16,915
LifeBridge Partnership	Sports Camp	\$24,617
Options for Justice	Advocacy	\$77,651
Pathways to Independence	Skills Development	\$41,172
Rainbow Village	<i>Equity Investment</i>	\$38,500
Recreation Council of Greater St. Louis	Community After School Service Clubs	\$3,409
	Information and Referral	\$74,482
	Recreation Vouchers	\$61,200
	Parks & Recreation Partnership	\$48,373

AGENCY	SUPPORT / SERVICE AREA	FY18 EXPENDITURES
	Personal Care Support	\$8,687
Show Me Aquatics & Fitness	Aqua-Ability	\$328,070
St. Charles Community College	Direct Support Conference	\$8,402
St. Charles County Coalition of Service Providers	Legislative Consultant AAIM Membership and Direct Support Provider Award	\$24,000 \$2,322
St. Louis Arc	Pre-Employment Skills Training (Pilot)	\$61,916
St. Louis Crisis Nursery	Respite	\$10,596
TREE House of Greater St. Louis	Hippotherapy <i>Program Equipment</i>	\$166,121 \$12,718
UCP Heartland	Talent Connect (Pilot)	\$8,322
United Services	Early Intervention Intensive Early Intervention Family Supports	\$632,355 \$83,282 \$12,340
Unlimited Play	<i>Program Equipment</i>	\$100,000
Willows Way, Inc.	Project Heart	\$74,357
Inclusive Childcare	Fort Zumwalt, Francis Howell, and Orchard Farm School Districts Future Starts Acacemy, YMCA	\$460,034
Independent Living Assistance (ILA)	Caring Solutions, Community Living, Inc., EasterSeals Midwest, and Willows Way, Inc.	\$1,008,226
Supported Employment Follow Along	BCI, The Center for Specialized Services, Community Living, Inc., EasterSeals Midwest MERS/Goodwill, Preferred Employment Services, St. Louis Arc, and UCP Heartland	\$367,018
	Subtotal Agency Operations	\$10,077,967
	Subtotal Agency Equipment/One Time	\$447,504
DMH - Mental Health Trust Fund Match		\$559,934
DDRB	Administration Case Management	\$631,044 \$3,579,839
DDRB One-Time Projects	<i>DDRB - Case Management</i> <i>DDRB - Community Programs</i> <i>DDRB - Administration</i> <i>DDRB Building</i>	\$54,146 \$56,195 \$944 \$19,715
	SUBTOTAL	\$131,000
Grand Totals	Operation Expenditures DDRB Expenditures <i>Equipment/One-Time Expenditures</i>	\$10,637,901 \$4,210,883 \$578,504
	GRAND TOTAL EXPENDITURES	\$15,427,287

Statement of Net Position and Governmental Fund Balance Sheet

June 30, 2018

	General Fund	Adjustments	Statement of Net Position
ASSETS			
Cash and Temporary Investments	\$ 9,816,263	\$ -	\$ 9,816,263
Property Taxes Receivable	256,216	-	256,216
Prepaid Items	107,037	-	107,037
Other Receivables	772,337	-	772,337
Net Pension Asset	-	186,885	186,885
Capital Assets not being depreciated	-	1,413,864	1,413,864
Capital Assets, net of depreciation	-	3,396,173	3,396,173
TOTAL ASSETS	<u>10,951,853</u>	<u>4,996,922</u>	<u>15,948,775</u>
DEFERRED OUTFLOWS			
Pension related deferred outflows	-	222,828	222,828
TOTAL ASSETS AND DEFERRED OUTFLOWS \$	<u>10,951,853</u>	<u>5,219,750</u>	<u>16,171,603</u>
LIABILITIES			
Accounts Payable	\$ 1,481,924	-	1,481,924
Accrued Wages and Vacation	326,323	-	326,323
Unearned Revenue	9,700	-	9,700
TOTAL LIABILITIES	<u>1,817,947</u>	<u>-</u>	<u>1,817,947</u>
DEFERRED INFLOWS			
Pension related deferred inflows	-	143,151	143,151
Unavailable revenue:			
Property Taxes	186,000	(186,000)	-
TOTAL DEFERRED INFLOWS	<u>186,000</u>	<u>(42,849)</u>	<u>143,151</u>
FUND BALANCE/NET POSITION			
Nonspendable - Prepaid Items	107,037	(107,037)	-
Assigned - Short term cash flow reserve	4,918,521	(4,918,521)	-
Assigned - Emergency reserve	3,784,848	(3,784,848)	-
Committed Housing Needs	137,500	(137,500)	-
TOTAL FUND BALANCE	<u>8,947,906</u>	<u>(8,947,906)</u>	<u>-</u>
TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND BALANCE			
\$	<u>10,951,853</u>	<u>-</u>	<u>-</u>
Net Position:			
Net Invested in Capital Assets		4,810,037	4,810,037
Unrestricted		9,400,468	9,400,468
TOTAL NET POSITION		<u>\$ 14,210,505</u>	<u>\$ 14,210,505</u>
RECONCILIATION OF NET POSITION TO FUND EQUITY			
Total Fund Equity Reported Above			\$ 8,947,906
Delinquent Property Taxes that will be collected in future periods			186,000
Net Pension Asset/(Liability)			186,885
Deferred Outflows of Resources Related to Pension			222,828
Deferred Inflows of Resources Related to Pension			(143,151)
Net Capital Assets			4,810,037
TOTAL NET POSITION			<u>\$ 14,210,505</u>

Statement of Activities and Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balance

for the Year Ended
June 30, 2018

	General Fund	Adjustments	Statement of Activities
EXPENDITURES/EXPENSES			
Purchase of Services:			
Operations	\$ 10,637,901	\$ -	\$ 10,637,901
Equipment/One-Time Funding	449,510	-	449,510
Program Depreciation Expense	-	22,738	22,738
Administrative Expenditures	631,044	50,552	700,695
Case Management Expenditures	3,579,839	137,230	3,717,069
Capital Outlay	128,993	(128,993)	-
TOTAL EXPENDITURES/EXPENSES	<u>15,427,287</u>	<u>81,527</u>	<u>15,508,814</u>
REVENUES			
Taxes	11,818,448	(5,209)	11,813,239
Interest and Penalties on Taxes	69,482	-	69,482
Case Management	3,989,947	-	3,989,947
Interest	127,934	-	127,934
Other	14,141	-	14,141
Rent	116,400	-	116,400
TOTAL REVENUES	<u>16,136,352</u>	<u>(5,209)</u>	<u>16,131,143</u>
EXCESS OF REVENUES OVER EXPENDITURES/CHANGE IN NET POSITION			
	<u>709,065</u>	<u>(86,736)</u>	<u>622,329</u>
OTHER FINANCING SOURCES (USES)			
Sale of capital assets	137,500	(114,745)	22,755
CHANGE IN FUND BALANCE	<u>846,565</u>	<u>(201,481)</u>	<u>645,084</u>
FUND BALANCE/NET POSITION - BEGINNING OF YEAR			
	<u>8,101,341</u>	<u>5,464,080</u>	<u>13,565,421</u>
FUND BALANCE/NET POSITION - END OF YEAR			
\$	<u>8,947,906</u>	<u>\$ 5,262,599</u>	<u>\$ 14,210,505</u>
RECONCILIATION OF EXCESS OF REVENUES OVER EXPENDITURES TO CHANGE IN NET POSITION			
Excess of Revenues Over Expenditures			\$ 709,065
Change in Delinquent Property Taxes that will be collected in future periods			(5,209)
Depreciation Expense			(183,573)
Gain/(Loss) on Sale of Capital Assets			22,755
Pension Expense			(26,947)
Acquisition of Capital Assets			128,993
CHANGE IN NET POSITION			<u>\$ 645,084</u>

Independent Auditor's Report
Botz, Deal & Company, P.C.
Certified Public Accountant
St. Charles, MO 63301



FY2018 Accomplishments

in Fiscal Year 2018 the DDRB:

Implemented a case management system redesign that includes serving all individuals 16 years and older with Medicaid as well as 16 and 17 year-old students as they transition to adult services.

•
Provided case management services to almost 1,200 individuals with 186 new individuals served.

•
Received a satisfaction rating for DDRB case management services of satisfied or higher by 93% of survey respondents.

•
Achieved a three-year CARF International accreditation for the Case Management Program and Board Governance.

•
Continued to optimize use of tax funds for operations through accurate projections of revenue and realistic estimates of lapsed funds.

•
Advocated for over 80 additional Medicaid waiver slots for individuals to receive the supports and services they need.

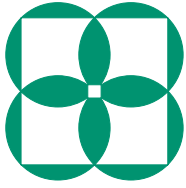
•
Hosted a four-part management training series designed to assist current supervisors and future supervisors in developing their management skills at no cost to agencies.

•
Adapted programs affected by State changes to case management eligibility to ensure continued access to DDRB funded programs.

•
Expanded day care supports to four school districts in St. Charles County.

•
Implemented national core indicators to assess outcomes and track the performance of services provided.

DDRB



**Developmental Disabilities Resource Board
of St. Charles County**

1025 Country Club Rd.
St. Charles, MO 63303
636-939-3351

PRSR STD
US POSTAGE PAID
ST. CHARLES, MO
PERMIT NO. 116

Presorted Standard

