



Coalition of Service Providers  
Of St. Charles County  
1025 Country Club Road  
St. Charles, MO 63303

## Direct Support Professional Nomination Form 2014 Direct Support Professional Awards

Recipients of these awards are people who provide direct support for individuals with developmental disabilities and who are dedicated to providing opportunities for the people they serve to become active, valued members of the St. Charles County community. This award is designed to recognize those individuals who demonstrate consistent dedication and who are frequently going above and beyond their typical day to day responsibilities.

**To be nominated, an individual must meet the following criteria:**

- A. Be employed full or part-time in St. Charles County,
- B. Spend 85-100% of her/his time in direct support, **with no supervisory responsibilities.**
- C. Demonstrate consistent, outstanding achievement, and
- E. Exhibit sincere dedication.

**Please check employment category of nominee:**

- Day Program     Education     Employment     Recreation     Residential     Respite  
 Rising Star (Employed two years or less)     Advocacy

Nominee: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Employing Agency: \_\_\_\_\_

Nominee's Supervisor : \_\_\_\_\_ Phone: \_\_\_\_\_

Submitted by: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Nominee's Agency Executive Director/CEO or designee signature: \_\_\_\_\_

Email: \_\_\_\_\_

**Please answer the following questions.**

1. How long have you known the nominee ? \_\_\_\_\_
2. How long has the nominee been with your agency ? \_\_\_\_\_
3. If you know, how long has the nominee worked in this field ? \_\_\_\_\_

**PLEASE SEE PAGE 2 FOR NOMINATION COMPONENTS**

To protect the confidentiality of people supported, use initials as necessary.  
**Please type or print. A separate sheet of paper may be used.**

**Nomination forms must address all components listed below**

To protect the confidentiality of people supported, use initials as necessary. Please type or print. A separate sheet of paper may be used. Nomination may be submitted online at:  
<https://reccouncil.wufoo.com/forms/direct-support-professional-award-nomination/>

**COMPONENT 1 : Activity/accomplishments in assisting the individual supported to achieve person-centered, positive outcomes.**

Explanation: Provide specific examples of how the nominee's support affected the life of the person receiving supports such as building effective relationships with family/friends; building a meaningful social network; developing opportunities to become an active, contributing member of their community; and how the nominee greatly exceeded expectations in addressing the needs of the person(s) supported.

**COMPONENT 2 : Description of the relationship the nominee has developed with the person(s) he/she supports.**

Explanation: Provide evidence of a strong two-way relationship between the nominee and the person(s) he/she supports. Include words or actions of the persons served that illustrate the bond with the DSP, as well as, similar evidence that the nominee shares this bond.

**COMPONENT 3 : Examples of advocacy or affecting change with and/or on behalf of people with disabilities.**

Explanation: A) advocacy on behalf of the person served to ensure that he/she receives (for example) proper medical attention, or gets an opportunity to participate in a particular activity, program or work of his/her choosing. This is very common and does not necessarily make the DSP nominee stand out. Advocacy done WITH, not simply FOR, persons served with disabilities where the DSP had to advocate to overcome some obstacle.

B) advocacy involving things such as writing letters together to elected officials, joint participation in lobbying days, creating and using opportunities to educate the community about people with disabilities.

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Submit your nomination form in a sealed envelope to your agency representative or mail to:

Developmental Disabilities Resource Board  
Direct Support Awards Committee  
1025 Country Club Road  
St. Charles, MO 63303

**NOMINATIONS MUST BE RECEIVED BY AUGUST 29, 2014**

**Awards will be presented on October 16, 2014**