Developmental Disabilities Resource Board
<u>FY11 Application Timetable</u>

December 17, 2009	FY11 Application/Priorities/Policies Approved
January 5, 2010	FY11 Funding Manual Posted on Website
January 19, 2010 (2:00 p.m.-4:00 p.m.) Or	Kick-Off Meeting (not mandatory) Location Kathryn Linnemann Library
January 20, 2010 (9:15 a.m.–11:15 a.m.)	Kick-Off Meeting (not mandatory) Location Kathryn Linnemann Library
January 31, 2010	Corporate Information Due from Agencies
February 1 to March 12, 2010	Agencies meet with Program Manager and Finance Director
March 18, 2010 at 4:00 p.m.	<u>ALL Applications Due</u>
April 14, 2010	Public Summary of Funding Requests Available
April 15, 2010 at 7:00 p.m.	FY11 Budget Public Hearing Location to be announced
April 12 to April 30, 2010	Board Kick-Off Meeting: Date, time and location to be announced.
April 19 to June 10, 2010	Agency Hearings/Working Session *
May 3, 2010	Summer Programs-Revised Requests Due
June 17, 2010	FY11 Budget Approved: Operations and Capital/One-Time

* Up to three agency hearings will be scheduled in addition to the Board kick-off meeting, working session and regularly scheduled board meetings.

DDRB FY11 Timetable/Priorities

A. **FY11 Renewal Application**

    Funding Priorities:

    COLA: The DDRB intends to provide a COLA on existing contracts, if possible. Due to flat FY11 revenue projections, budget reductions will need to be identified to fund a COLA. Existing agencies should submit FY11 funding applications with no COLA included. The DDRB will determine the COLA prior to final budget approval in June 2010.

    CRITICAL NEEDS: In FY11, except for the COLA described above, the DDRB will only consider funding requests that meet the definition of critical need. *"Critical need is defined as items or services that are necessary for the health and safety of an individual/program."*

    The board will apply this definition to all requests for growth of services, rate adjustments, program and administrative capital/one-time and new projects.

    An impact statement must accompany critical need requests detailing the potential negative impact on individuals if the service/item is not funded. For services on the DMH waiting list, a summary of Utilization Review Priority of Need scores should be provided with the impact statement.
    <u>Agencies submitting critical needs requests are required to have a hearing with the Board.</u>

B. **New/Pilot Projects**
    If an agency has identified a **critical need**, as defined above, and is interested in applying for funds for a new/pilot project, a full application must be submitted by 4:00 p.m. on March 18, 2010.