

Developmental Disabilities Resource Board

FY17 Application Timetable

December 17, 2015	FY17 Application/Priorities/Policies Approved
December 31, 2015	FY17 Funding Manual Posted on Website
January 19, 2016 2:00pm (experienced staff/agencies); 3:00pm (new staff/agencies)	Kick-Off Meeting (not mandatory) Location: DDRB Office
Or January 21, 2016 10:00 am (experienced staff/agencies); 11:00 am (new staff/agencies)	Kick-Off Meeting (not mandatory) Location: DDRB Office
February 1, 2016	Corporate Information Due from Agencies
February 1 to March 11, 2016	Agencies meet with Program Director and Finance Director
March 14, 2016 at 4:00 p.m.	<u>Letters of Intent for Pilot Projects Due</u> (Paper Submission)
March 14, 2016	<u>ALL Applications Due</u> (DDRB Portal)
April 1, 2016	Public Summary of Funding Requests Available
April (4-12), 2016	Board Kick-Off Meeting: Date, time and location to be announced.
April 21, 2016 at 7:00 p.m.	FY17 Budget Public Hearing Location: DDRB Office
April 13 through May 6, 2016 (2 hearings and 1 working session)	Agency Hearings/Working Session
May 2, 2016	Summer Programs-Revised Requests Due
May 19, 2016	FY17 Budget Approved: Operations and Capital/One-Time

DDRB FY17 Timetable/Priorities

A. FY17 Renewal Application

Funding Priorities:

Market Rate Adjustment (MRA) The DDRB intends to provide a MRA on existing contracts, if possible. More information will be provided after the January Board meeting.

CRITICAL NEEDS: Renewal applications requesting growth need to meet the definition of critical need. *"Critical need is defined as items or services that are necessary for the health and safety of an individual/program."*

The board will apply this definition to all requests for growth of services, rate adjustments, program and administrative capital/one-time.

An impact statement must accompany critical need requests detailing the potential negative impact on individuals/program/agency if the service/item/rate is not funded.

Agencies submitting critical needs requests are required to have a hearing with the Board.

Pilot Projects See current strategic plan for priorities. If an agency has identified a **critical need**, or a new pilot project, and is interested in applying for funds for a pilot project, a letter of intent (including an impact statement) must be submitted by 4:00 p.m. on March 14, 2016. **Agencies submitting Pilot Project requests are required to meet with the Program Committee.**