Developmental Disabilities Resource Board of St. Charles County
Board Meeting Minutes
June 18, 2026

The Board meeting was held at the DDRB Office, 1025 Country Club Road, St. Charles, MO 63303. The public was able to access the meeting in-person.

Missy Fallert, DDRB President, called the meeting to order at 7:00pm, with the reading of the mission statement and a moment of silent reflection.

Members Present**:**
Marc Debrick, Missy Fallert, Bryon Hale, Mike Mahoney, Sue Sharp, and Connie Tan

Members Absent:
Terry Elmendorf, Todd Gentry, and Missy Palitzsch

Agreement of Group Norms for Discussions:
The group agreed on the norms of discussion for the night to be the following:

- *Keep Conversation Strategic/Big Picture*
- *Communicate Honestly*
- *Bring Open Minds and Challenge Assumptions*
- *Give Space to Hear from Everyone*
- *Avoid Groupthink*

Agenda Approval

Bryon Hale motioned to approve the agenda as presented. Connie Tan seconded the motion. Motion passed unanimously.

Emergent Business:
1. F.A.C.T. FY27 Family Support Partner Emergency Request

Family Advocacy and Community Training (F.A.C.T.) received funding from DMH for this program beginning in FY19. When F.A.C.T. received this funding from DMH, DDRB added a condition of funding that stated, "If funding from DMH (State) is withheld or lost, F.A.C.T. is responsible for finding alternative funds for the lost revenue." For FY27 the $242,500 funding for F.A.C.T. Family Support Partner was not included in the DMH budget. F.A.C.T. has requested $169,000 (the portion allocated for St. Charles County services) to continue with the same service staffing level so additional families are not added to the waiting list.

The Budget and Financial Oversight Committee reviewed the request on June 10, 2026, and recommends the following:

- Reduce FY27 funding for the Educational Advocacy Program (Project #6097/10) by $120,000 based on anticipated utilization and available program capacity.
- Increase FY27 funding for the Family Support Partner Program (Project #6068/10) by $169,000, resulting in a total FY27 allocation of $848,292.
    - The increased funds come from the one-time transfer of funds from the Education Advocacy program and a one-time funding adjustment for the remaining balance of $49,000. Recommended FY27 Condition of Funding: DDRB is increasing funding for the Family Support Partner Program for FY27 due to the loss of funding from the Missouri Department of Mental Health (DMH). This funding increase is approved for FY27 only and will be re-evaluated as part of the FY28 funding process. There is no guarantee that funding will be available in FY28. FACT will continue efforts to advocate for reinstatement of DMH funding and pursue other funding opportunities to support long-term program sustainability.

Bryon Hale disclosed a conflict of interest and abstained from discussion and voting.

Sue Sharp motioned to approve the F.A.C.T. FY27 Family Support Partner Emergency Request as recommended by the Budget & Financial Oversight Committee and to amend the FY2027 Budget by $169,000. Marc Debrick seconded the motion.

General Updates:

Denise announced that DDRB was named one of the Top 25 Workplaces for 2026, noting that this is the second year in a row for the DDRB. Congratulations DDRB!

FY27 Action Planning:

1. Leading Together Update and Framework
   Denise presented an overview of the organizational performance framework under development, explaining its purpose to identify key “vital” measures of organizational health and align these metrics with annual goal setting. She noted that these measures will be tracked over time to assess progress and inform future strategic planning, with further refinement anticipated in the next strategic plan cycle. Denise also provided a brief overview of leadership’s work with “6 Levers,” describing it as a practical framework to support organizational effectiveness.

2. FY25-FY27 Strategic Plan Progress Report
   Both committees reviewed the FY25–27 Strategic Plan Progress Report; this item was presented for reference during discussion.

3. FY27 Annual Goal Development

a. Format and Reporting Methodology
This item was discussed in conjunction with agenda item Leading Together Update and Framework.

b. Vitals
This item was discussed in conjunction with agenda item Leading Together Update and Framework.

c. Goals/Priorities
   i. Budget & Financial Oversight Committee
   Mike Mahoney reviewed the committee's recommendations for the annual goals of the Budget and Financial Oversight Committee. The Committee noted that its core role is to establish financial strategies, including agency funding targets and oversight of the DDRB operating budget. Recommended goals focus on strengthening financial sustainability and include developing strategies to increase revenue, formalizing budget development tools and methodologies, creating a comprehensive asset ownership plan, and evaluating long-term investment strategies and options. Additional priorities include transferring the Program Funding Framework to the Program Committee, increasing understanding of future ballot initiatives, and exploring equity investment repayment opportunities.

   The committee's goals will be discussed in more depth at the August Board Strategy Session.

   ii. Program Committee Recommendations
   The Program Committee recommended prioritizing efforts to ensure DDRB-funded services effectively meet the needs of individuals with I/DD and the broader St. Charles County community. This includes developing a framework to assess community needs, evaluate service capacity, align with community or county wide priorities, and identify and address service gaps. Additional recommendations include developing distinct business plans for case management services, requesting Finance Committee analysis of the proportion of each service's total budget supported by DDRB funding, and expanding public awareness efforts regarding available services and the impact of DDRB funding.

   One Board member expressed interest in creating opportunities for new project ideas aimed at addressing identified unmet needs.

The committee's goals will be discussed in more depth at the August Board Strategy Session.

d. FY27 Annual Goal Finalization-Summer Committee Meetings/August
DDRB staff will work on the Budget and Financial Oversight and Program Committees framework, to start tracking progress.

4. FY28-30 Strategic Plan Development
It was noted that a process is in place to refresh the strategic plan using existing budgeted resources. The update will focus on refining three-year goals without a full revision of mission and vision, with opportunities for Board involvement.

Bryon Hale motions to go into closed session, announcing the intent to discuss Property: (S.B. 2, Section 610.021 (2) RSMo). Connie Tan seconded the motion. Motion passed unanimously. Roll call of the member physically present was taken: Marc Debrick, yes: Missy Fallert, yes: Bryon Hale, yes: Mike Mahoney, yes: Sue Sharp, yes: and

Closed Session:
Property: (S.B. 2, Section 610.021 (2) RSMo)

Bryon Hale motions to end closed session and return to open session. Connie Tan seconded the motion. Motion passed unanimously. Roll call of the member physically present was taken: Marc Debrick, yes: Missy Fallert, yes: Bryon Hale, yes: Mike Mahoney, yes: Sue Sharp, yes: and Connie Tan, yes.

Adjournment

Bryon Hale motioned to adjourn. Connie Tan seconded the motion. Motion passed unanimously.