# Developmental Disabilities Resource Board of St. Charles County
## Board Meeting Minutes
August 20, 2026

The Board meeting was held at the DDRB Office, 1025 Country Club Road, St. Charles, MO 63303. The public had access to the meeting in-person only.

Missy Fallert, DDRB President, called the meeting to order at 7:00p, with the reading of the mission statement and a moment of silent reflection.

Members Present:
Marc Debrick, Missy Fallert, Bryon Hale, Mike Mahoney, Sue Sharp, and Connie Tan

Members Absent:
Terry Elmendorf, Todd Gentry, and Missy Palitzsch

**Agenda Approval**

**Bryon Hale motioned to approve the agenda as presented. Marc Debrick seconded the motion. Motion passed unanimously.**

**Emergent Business: None**

**Agreement of Group Norms for Discussions:**
The group agreed on the norms of discussion for the night to be the following:

- *Keep Conversation Strategic/Big Picture*
- *Communicate Honestly*
- *Bring Open Minds and Challenge Assumptions*
- *Give Space to Hear from Everyone*
- *Avoid Groupthink*

**General Update**
Denise Cross updated the Board on a project that Vision St. Charles is working on for the DDRB. The group will be researching feasibility and preparing for the DDRB to begin an ambassador program. This would allow none Board and staff to receive training to help represent the DDRB in capacities decided by the Board and staff.

Denise also informed the Board that she was chosen as the recipient of the St. Louis Business Journal's Diversity & Inclusion Award. The formal announcement will come out in the business journal in early September.

**Strategy Discussions:**

1. **Ballot Update**
   There was no update to give at this time.

2. **Board Strategic Plan Survey – McKinsey Assessment Results**
   Denise reviewed survey results. Overall, the Board agreed much progress has been made a strategic goals and streamlining Board meetings.

3. **Board Survey Results – August Board Meeting Discussion Points**
   Missy Fallert thanked the Board members for their participation in the survey. Missy wants everyone on the Board to have and voice and feel heard. Missy reviewed the survey results. Key take aways from the survey were discussed in the next agenda item.

4. **Board Expectations & Norms**
   a. Expectations – The Board agreed regular attendance of Board meetings is a key expectation for Board members. The board would like to see revised Board training for new Board members and a mentorship with the President or other chosen Board member to help guide new Board members the first year on the Board.
   b. Continue to Streamline and Find Efficacies – The Board agreed a key point is to continue to streamline meetings and work for the Board.
   c. Opportunities to Further Improve Meeting Efficiency – The Board would like to see Committee reports at regular Board meetings to inform the Board and public of Committee work being done.
   d. Defining an Effective Board Member – Again attendance was a key subject in this section as well as onboarding Board members.
   e. Board Culture and Participation – The Board discussed the composition of the Board and raising awareness of how to apply to be a Board member. It was discussed to possibly use the ambassador program for training a "junior board."
   f. Accountability and Board Expectations – The Board would like to review and agree upon Board expectations annually.
   g. Board Members as Ambassadors – The Board discussed increasing the relationship with funded agencies. The Board asked for a singular place to go to for the Board, and possibly the public, to access agency events.
5. **Board Meeting**s
   Board meetings were discussed. The time of the Board meeting was discussed but no change was made.

**Next Steps**

Staff will compile and review items discussed at the Board meeting.

**Bryon Hale motioned to go into closed session, announcing the intent to discuss Property: (S.B. 2, Section 610.021 (2) RSMo) and Personnel (S.B. 2, Section 610.021 (3) RSMo). Sue Sharp seconded the motion. Motion passed unanimously. Roll call of the members physically present was taken: Marc Debrick, yes; Missy Fallert, yes; Bryon Hale, yes; Mike Mahoney, yes; Sue Sharp, yes; Connie Tan, yes.**

**Closed Session:**

1. **Property: (S.B. 2, Section 610.021 (2) RSMo)**
2. **Personnel (S.B. 2, Section 610.021 (3) RSMo)**

**Bryon Hale motioned to end the closed session and return to open session. Marc Debrick seconded the motion. Motion passed unanimously. Roll call of the members physically present was taken: Terry Elmendorf, yes; Missy Fallert, yes; Todd Gentry, yes; Bryon Hale, yes; Mike Mahoney, yes; Sue Sharp, yes.**

**Adjournment**

**Bryon Hale motioned to adjourn. Sue Sharp seconded the motion. Motion passed unanimously.**