

# Developmental Disabilities Resource Board

## **FY19 Application Timetable**

<b>November 16, 2017</b>	FY19 Application/Priorities/Policies Approved
<b>December 1, 2017</b>	FY19 Funding Manual Posted on Website
<b>December 7, 2017</b> 2:00-4:00pm	Kick-Off Meeting (not mandatory) Location: DDRB Office
<b>Or</b>	
<b>December 11, 2017</b> 2:00-4:00pm	Kick-Off Meeting (not mandatory) Location: DDRB Office
<b>January 31, 2018</b>	Corporate Information Due from Agencies
<b>January 16 to February 23, 2018</b>	Agencies meet with Program Director and Finance Director (agency Dec. 31 semi-annual reports must be completed for meetings)
<b>March 2, 2018 at 4:00 p.m.</b>	<u>Letters of Intent for Pilot Projects Due</u> (Paper Submission)
<b>March 2, 2018</b>	<u>ALL Applications Due</u> (DDRB Portal)
<b>April 2, 2018</b>	Public Summary of Funding Requests Available
<b>April (2-6), 2018</b>	Board Kick-Off Meeting: Date, time and location to be announced.
<b>April 19, 2018 at 7:00 p.m.</b>	FY19 Budget Public Hearing Location: DDRB Office
<b>April 9 through May 4, 2018</b> (2 hearings and 1 working session)	Agency Hearings/Working Session
<b>May 1, 2018</b>	Summer Programs-Revised Requests Due
<b>May 17, 2018</b>	FY19 Budget Approved: Operations and Capital/One-Time

## DDRB FY19 Timetable/Priorities

### FY19 Application for Funds

#### Funding Priorities:

**Market Rate Adjustment (MRA)** The DDRB intends to provide a MRA on existing contracts, if possible. More information will be provided no later than February 16, 2018.

**CRITICAL NEEDS:** Renewal applications requesting growth need to meet the definition of critical need. ***"Critical need is defined as items or services that are necessary for the health and safety of an individual/program."***

The board will apply this definition to all requests for growth of services, rate adjustments, program and administrative capital/one-time.

An impact statement must accompany critical need requests detailing the potential negative impact on individuals/program/agency if the service/item/rate is not funded.

**Agencies submitting critical needs requests are required to have a hearing with the Board.**

**Pilot Projects** See current strategic plan for priorities. If an agency has identified a **critical need**, or a new pilot project, and is interested in applying for funds for a pilot project, a letter of intent (including an impact statement) must be submitted by 4:00 p.m. on March 2, 2018. **Agencies submitting Pilot Project requests are required to meet with the Program Committee.**