

Developmental Disabilities Resource Board of St. Charles County
Board Working Session Meeting Minutes
June 1, 2010

The Board Working Session meeting was held at St. Charles Community College, 4601 Mid Rivers Mall Drive, Cottleville, MO 63376, Social Science Building Room 1102. Dan Dozier, DDRB President, called the meeting to order at 5:30 p.m.

Members Present:

Pam Beussink, Jim Bryner, Dan Dozier, Missy Fallert, John Morse, Wendy Ortwerth, Jim Rhodes and Heidi Weiss

Members Excused: Joe Armour

Review/Dinner:

John Thaelke, DDRB Finance Director, reviewed the FY11 Revised Budget Summary.

1. FY11 Funding Recommendations

The Board reviewed all funding requests. Unless noted here, the Board recommended approval of the requests as presented.

- **Adapt-Ability** - The following targets will be added to Adapt Ability's Contract for FY11:
 - Submit quarterly updates on the people served by county.
 - Submit quarterly updates on funding received by county / funding source.
 - Track equipment (by item and value) returned and items and value of items reused every six months on semi -annual program report.
 - Track individuals and units of service provided to St. Charles County customers.
- **AO Resources** – The Board recommended an additional 96 units at \$35.65 up to \$3,423 to accommodate the transfer of two JESS individuals currently receiving Supported Employment Follow Along.
- **Behavior Solutions** – The Board reduced the Respite funding to \$1,000 based on the DDRB FY10 projected number. The following will be added to Behavior Solutions Contract for FY11. Individuals who participate in DDRB In-Home Respite Program will need to utilize their yearly In-Home Respite allocation if Respite Services are needed to participate in this program. Individuals not enrolled in DDRB In-home Respite program may access Respite funding through Behavior Solutions until they are able to be enrolled in the DDRB In-Home Respite Program.
- **Community Living, Inc.** – The Board did not recommend funding for the purchase of two new refrigerators to replace the old ones as it did not meet the board funding priorities. The board did not recommend funding for the Westminster baseboard heaters.
- **DDRB (Administration)** – The Board recommended reducing the Administrative Investment Fees amount from \$30,900 to \$15,000.
- **DDRB (Case Management)** – The Board recommended reducing the Case Management Operations request from \$225,000 to \$175,000 and Case Management One-Time funding from \$50,000 to \$25,000.
- **Family Support Services** – The following will be added to Family Support Services' FY11 contract: Family Support Services will develop a unit rate for the Summer Camp, Teen Club and Other School Breaks SOAR Programs. Quarterly updates will be provided to the DDRB for review. FY12 Contract will be funded by a unit rate.

Other School Breaks SOAR Program's funded amount will be determined, once the DDRB has received additional information from Family Support Services.

DDRB staff will visit Family Support Services to verify the need of Respite Center accessible doors.

- **JESS** – DDRB staff recommended not contracting with JESS for the Supported Employment Follow Along program. (see AO Resources)
- **Life Skills** – Life Skills requested additional funding up to \$21,780 for vocational assessments for individuals currently enrolled in Project Search. The Board recommended reducing the amount to \$15,780 for vocational assessments (\$9,780 for four students to offset the Vocational Rehabilitation funding shortfall and \$6,000 for up to 4 more students that may also have a Vocational Rehabilitation funding shortfall). If additional students have utilized all of their Vocational Rehabilitation services, Life Skills should notify the board of the additional funding need.
- **Nurses for Newborns** – The Board recommended reducing the core operations request to up to \$5,002 at a unit rate of \$30.50 for a ¼ hour unit. The following target will be added to Nurses for Newborns Contract: Nurses for Newborns will give quarterly updates on the number of individuals served and units billed.
- **St. Charles Community College** – The following target will be added to SCCC Contract: The Community College will form an advisory committee consisting of at least three members representing three provider agencies to assist with the DSP conference planning.
- **Show Me Aquatics and Fitness** – The following target will be added to Show Me Aquatics Contract: Show Me Aquatics will develop a unit rate for both individual and group water therapy services. Quarterly updates of units provided will be submitted to the DDRB for review. FY12 Contract will be funded by a unit rate.
- **Therapeutic Horsemanship** – The Board reduced the number of units to \$1,500 based on the DDRB FY10 projected number of units to be provided for core operations. The board did not recommend funding for the On-Site Caretaker's Quarters or funding for the Equity Investment. The following will be added to Therapeutic Horsemanship's FY11 contract: Therapeutic Horsemanship will have a separate audited unit rate for any service billed to the DDRB (individual OT, Group Therapeutic Riding, carriage riding, etc.) for Calendar year 2010. Quarterly updates will be provided to the DDRB for review, beginning July 1, 2010.
- **United Services** – The Board recommended changing the Child Care rate to \$2.06 reducing the number of units to 224,530. The dollar amount requested of \$462,532 will remain the same.
- **Vehicles** – The Board recommended contracting with agencies at the requested amount up to \$90,709, but only including up to \$45,000 in the budget.

2. Accreditation Waiver Requests:

Kathy Williams reviewed the purpose for the accreditation waiver requests. The requests are scheduled for approval at the June 17, 2010 Board meeting.

Respectfully submitted: _____