

Developmental Disabilities Resource Board of St. Charles County
Special Board Meeting Minutes
October 4, 2007

The Special Board Meeting was held Thursday, October 4, 2007, 1:30 p.m. at the DDRB Office, 156 St. Peters Centre Blvd., St. Peters, MO.

DDRB Vice-President Jim Bryner called the meeting to order at 1:34 p.m.

Members Present:

Joe Armour, Pam Beussink, Jim Bryner and Harry Corbett.

Members Present Via Conference Call:

Joann Leykam and Dr. Brian Stufflebaum.

Members Absent:

Cindy Ostmann and Heidi Weiss.

Staff Present:

Peg Capo, Robyn Peyton, John Thaelke and Kathy Williams.

Meeting Discussion:

1. DDRB FY07 Budgetary Transfer of Funds Request

John Thaelke explained the need for a transfer of funds from the FY07 Administrative Budget to the FY07 Case Management Budget.

Through a time study, it was determined that \$75,000 of FY07 Administrative expenses were related to Case Management. Since this reflects an increase in the Case Management budget beyond what was approved, Board approval is necessary to transfer the \$75,000 from DDRB Administration to Case Management. No additional funding is required. Upon Board approval, the FY07 audit will reflect this allocation of Administrative expenses to Case Management.

Some discussion followed. It was noted that staff will bring to the October meeting the needed corrections for the FY08 Budget.

Harry Corbett motioned to amend the FY07 Budget by transferring \$75,000 from DDRB Administration budget to the FY07 Case Management budget reflecting an accurate allocation of costs. Joe Armour seconded the motion. Motion passed unanimously.

The Special Board Meeting adjourned at 1:45 p.m.

Respectfully Submitted: John Thaelke