

Developmental Disabilities Resource Board of St. Charles County
Finance Committee Meeting Minutes
November 1, 2007

The Finance Committee Meeting was held Thursday, November 1, 2007, 11:30 a.m. at the DDRB Office, 156 St. Peters Centre Blvd., St. Peters, MO.

Members Present:

Jim Bryner, Harry Corbett, & Joann Leykam

Staff Present: Peg Capo, John Thaelke, Kathy Williams, Robyn Peyton

Members Absent: Joe Armour

Discussion

1. BCI Reserve Update and Request - BCI requested to put off for a year the payback portion of the Reserve agreement. This would allow them to purchase needed equipment for two new job opportunities as opposed to borrowing money to purchase them. The committee will recommend the request with the addition of BCI keeping the Finance Committee informed on a quarterly basis.
2. Case Management Update - The committee was informed of where we are in hiring 10 additional case managers for FY08. The plan for the State to be out of the Case Management business was also discussed. More detailed information from the State is needed before the Board will be able to respond to this situation.
3. State Unemployment Insurance - As a government entity the DDRB could elect to be a reimbursable employer to the State Unemployment Trust Fund. At present, the tax we pay into the fund is minimal compared with one potential unemployment claim so we will maintain the current status.
4. DDRB Allocation Method - John discussed the changes that will be made to allocate Administration expenses to Case Management.
5. Form 990 requirement - The committee is recommending that the DDRB require Form 990 be submitted by all funded agencies.

Next meeting is December 6, 2007 at 2:00 pm at the DDRB office.

Respectfully Submitted: _____