

**Developmental Disabilities Resource Board of St. Charles County**  
**Finance Committee Meeting Minutes**  
**October 4, 2007**

The Finance Committee Meeting was held Thursday, October 4, 2007, 1:45 p.m. at the DDRB Office, 156 St. Peters Centre Blvd., St. Peters, MO.

**Members Present:**

Joe Armour, Jim Bryner and Harry Corbett.

**Members Absent:** None

**Staff Present:**

Peg Capo, Robyn Peyton, John Thaelke and Kathy Williams.

**Discussion**

1. Draft Audit Presentation: Michelle Graham from Botz, Deal & Company presented the draft DDRB audit for FY07. A change to administration and case management budgets will be made based on the Emergency DDRB Board Meeting that preceded the Finance Committee Meeting.
2. Lease Space Update: Peg Capo updated the committee that she was finalizing the lease language with Joann Leykam to obtain new space and renew the current space for a five-year term at \$16.25 per square foot. The lease will be signed this week.
3. FY09 Policy Issues: The committee discussed staff recommended financial policy changes. (See attached.)
4. Monthly Financial Report: John Thaelke inquired if there was additional information that was needed in the monthly report. It was suggested that a narrative of what will be discussed at the meeting would be helpful.

Next meeting is November 1, 2007 at 11:30 a.m. at the DDRB office.

Respectfully Submitted: John Thaelke