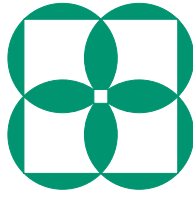


**DDRB**



Developmental Disabilities Resource Board  
of St. Charles County

FISCAL YEAR  
**2011**  
ANNUAL REPORT

Partnership  
Accountability  
Self-Determination / Choice

**DEVELOPMENTAL  
DISABILITIES RESOURCE  
BOARD MEMBERS  
As of June 30, 2011**

**Executive Committee  
Members**

Ms. Wendy Ortwerth, President  
Mr. Jim Bryner, Vice-President  
Mr. Jim Rhodes, Treasurer  
Ms. Melissa Fallert, Secretary

**Board Members**

Mr. Jeff Blanton  
Dr. Dan Dozier  
Ms. Margaret Kelpel  
Mr. John Morse  
Mr. Neil Whipple

**DDRB ADMINISTRATIVE STAFF  
As of June 30, 2011**

**Executive Director**  
Peg Capo, MBA

**Finance Director**  
John Thoenke, CPA

**Program Manager**  
Kathy Williams, MA

**Community Resource  
Specialist**  
Karen Craven

**Quality Enhancement  
Specialist**  
Keri Riley

**Compliance Specialist**  
Mary Ann Mitchell, CPA

**Network & Computer Systems  
Administrator**  
Tom Hoffman

**DDRB CASE  
MANAGEMENT STAFF  
As of June 30, 2011**

**Case Management  
Director**  
Robyn Peyton

**Case Management  
Supervisor**  
Sonya DeMerchant

**Case Management  
Mentors**  
Laura Altman  
Teresa Donovan  
Millie Woody

**Case Managers**  
Missi Achelpohl  
Bethanie Ashley  
Carol Baer  
Sara Bozarth  
Kathie Doughty  
Joyce Eichelberger  
Andrew Fields  
Michelle Harvatin  
Teresa Howell-Atkins  
Karen Murray  
Judy Naeger  
Sandy Paul  
Leslie Peasel  
Gina Ruedin  
Erika Rodriguez  
Becky Sahl  
Katie Taylor  
Morgan Young

**Administrative  
Assistant**  
Diane Diehl

## What is the Developmental Disabilities Resource Board?

The DDRB is also commonly referred to as the 'Senate Bill 40 Board' or 'SB40 Board'. The SB 40 refers to a bill in the senate enacted by the 75<sup>th</sup> General Assembly in 1969, enabling county voters to tax themselves to pay for services for people with developmental disabilities. Services can include programs which provide a controlled work environment or a program designed toward enabling a person with a developmental disability to progress toward normal living or to develop his/her capacity, performance, or relationships with other persons, or which provide services related to a place of residence or social centers for eligible persons. The DDRB is a nine member volunteer board appointed to 3 year terms by the County Executive with approval of the County Council.

## Persons with Developmental Disabilities:

St. Charles County residents who have a severe, chronic disability attributable to an intellectual disability, cerebral palsy, epilepsy, head injury, autism, or a learning disability related to a brain dysfunction or any other mental or physical impairment or combination thereof.

The disability must have manifested before the age of 22, is likely to continue indefinitely and results in substantial functional limitation in two or more of the following major life areas: self-care, receptive and expressive language development and use, learning, mobility, self direction and capacity for independent living or economic self-sufficiency.

### VISION

People have what they need to  
live the lives they choose.

### MISSION

The DDRB is a leader, ensuring that  
individuals with developmental disabilities  
living in St. Charles County have quality  
opportunities and choices to be fully  
included in society.

### VALUES

Partnership  
Accountability  
Self-Determination / Choice

### DDRB OFFICE

156 St. Peters Centre Boulevard, St. Peters, MO 63376  
Phone: 636-939-3351, FAX: 636-939-3988  
Website: [www.ddrb.org](http://www.ddrb.org)

Board Meetings, open to the public, are held on the third Thursday of each month at 7:00 p.m. at varying locations. Please check the DDRB website or call the DDRB office for meeting location or to confirm the date and time. Each meeting includes opportunities for public comment.



## To the Citizens of St. Charles County

*The past year has been a very rewarding one for the DDRB. Many hopes and dreams have been realized in a variety of areas; plans have come to fruition after years of effort, and new goals have been set.*

*As Dr. Dan Dozier stated last year, "the quality of programs and services in St. Charles County is the model to be emulated throughout the state" and that is what we have strived to do. Recognizing the leadership and progressive thinking we hold to, the DDRB revised its mission and adopted a new strategic plan that focuses efforts toward continued and expanded partnership, accountability and self-determination. The plan allows great flexibility to change course and make adjustments as necessary and appropriate. The community has participated in focus groups and continues to give guidance and direction in specific target areas that are critical.*

*The DDRB celebrated its fifth year of outstanding case management services, with a 97%+ satisfaction rating. Case Management services continued to expand and case managers were added to meet the needs of individuals with developmental disabilities in our community. A transition specialist was designated to work with individuals residing at the St. Charles Habilitation Center, with the focus on explaining community supports and services available to them and their guardians, and assisting in transitioning them into the community if they chose. A few people have chosen to move and several more are giving it serious consideration. In addition, the State has been working to resolve issues with funding channels so that residents of the Habilitation Centers may engage in community-based activities, programs and services.*

*Several collaborative efforts came together. The first, Project Search, a school to work program that provides total workplace immersion for students in their final year of high school, was a collaborative effort with Barnes-Jewish St. Peters Hospital, Life Skills, Missouri Department of Elementary and Secondary Education-Vocational Rehabilitation, Francis Howell School District, Orchard Farm School District, St. Charles School District, Wentzville School District and the DDRB. Another collaborative effort included the ground breaking of Unlimited Play's second fully inclusive playground in St. Charles County. This collaboration included Unlimited Play, the City of O'Fallon and the DDRB. These collaborations were made possible in part by enhanced FMAP funds.*

*The Partnership for Hope Waiver, providing community-based services to prevent out of home placement, became a reality and the DDRB invested \$100,000 in matching funds. When matched by the State, this investment will generate over \$544,000 in services to individuals here in St. Charles County. An additional \$840,000 was seeded in other waiver match to provide over \$2,288,000 in Medicaid eligible services.*

*Lastly, the DDRB joined with the St. Charles County Coalition of Service Providers in recognizing Karen Mercurio of Center For Autism Education with the Direct Support Professional of the Year award. Also receiving Outstanding Service Awards were: Cindy Daugherty, Community Living, Inc.; Nathan Wehrheim, Center for Autism Education; Crystal Peterson, BCI; John Ellis, RHD; Katherine Sisson, Community Living, Inc.; Godfrey Njobu, Willows Way; and Nadine Ricketts, St. Louis Life. Without the dedication of these and others, the DDRB would not be what we strive to be "...a leader, ensuring that individuals with developmental disabilities living in St. Charles County have quality opportunities and choices to be fully included in society."*

  
Wendy Ortwerth  
DDRBR President

*None of us enjoys paying taxes, but the one tax we pay in St. Charles County that does the most good is administered by the Developmental Disabilities Resource Board. It has been more than 30 years since the voters of St. Charles County approved a property tax to support services for people with developmental disabilities.*

*The mission of the DDRB is to help individuals with developmental disabilities find quality opportunities and live a life fully included in society. There are more than 30 agencies that benefit from the DDRB tax fund, and if you have a family member with developmental disabilities, you know of the fine work being done by such agencies as Community Living, Inc., United Services, Willows Way, BCI, Life Skills, Emmaus Homes, etc.*

*Staffed by volunteers and workers who are dedicated to improving the quality of life for individuals with developmental disabilities these agencies work with people of all ages. For example, Community Living, after merging with Family Support Services, has programs that reach more than 800 individuals and their families. Its mission statement reads: "From children to seniors, Community Living provides people with disabilities the opportunity to learn, live, work and play in the community, which makes the community inclusive, diverse and a better place to live."*

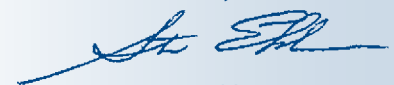
*Finding a way to contribute to the community, and the good feeling that goes with it, is something that you can't measure in dollars and cents. So whatever our County contributes to these worthwhile efforts, you can see the result in the contented smiles and happy eyes of those who are finding their way.*

*For example, Project Search provides an alternative to traditional employment preparation, through a collaboration with several local organizations and school districts that capitalize on a person's abilities instead of his or her disabilities. This nine-month internship for individuals 18-20 years of age provides career exploration and on the job training to prepare the participants for full-time competitive employment. Imagine the satisfaction and pride that a young person with special needs gets from doing something well because of their ability.*

*The DDRB administration includes dedicated professionals and volunteer board members who assist the agencies and allocate funding. They are respected in the developmental disabilities services community and are recognized as leaders in the field.*

*On behalf of St. Charles County Government, I salute them all and say thank you for all of your hard work and dedication to making life better for those with developmental disabilities.*

Sincerely,



Steve Ehlmann  
County Executive

# Fiscal Year 2011 Fund Distribution by Agency

## for the year ended June 30, 2011

AGENCY	SUPPORT / SERVICE AREA	FY11 EXPENDITURES
<b>Adapt-Ability, Inc.</b>	Operations/Client Assistance	\$150,651
	Operations/Tech Support	\$347,971
	<i>Enhanced FMAP</i>	\$36,108
<b>Association on Aging with DD</b>	Retirement Planning	\$52,359
	Retirement Group Support	\$12,992
<b>BCI</b>	Facility Based Employment	\$811,849
	Community Based Employment	\$239,116
	<i>Enhanced FMAP</i>	\$31,541
<b>Behavior Solutions</b>	Teaching Others to Teach	\$159,935
	Workshop Respite	\$1,000
<b>Child Day Care Association</b>	Inclusion Daycare	\$13,860
<b>Children's Home Society</b>	Out of Home Respite	\$52,600
<b>Community Living, Inc.</b>	Out of Home Respite	\$427,824
	In-Home Respite	\$693,584
	Respite Administration	\$91,979
	Employment Assessment and Development	\$38,858
	Recreation	\$326,147
	Teen Recreation	\$248,214
	Teen Camp	\$238,423
	School Breaks	\$39,383
	SOAR Scholarships	\$20,400
	Supplemental Wage Initiative	\$24,721
	<i>Program Equipment</i>	\$19,135
	<i>Accreditation</i>	\$12,825
	<i>Enhanced FMAP</i>	\$29,773
<b>Community Program</b>	Conference Stipend	\$11,845
<b>Disabled Athlete Sports Association (DASA)</b>	Athlete Training	\$52,119
	<i>Program Equipment</i>	\$8,929
<b>Emmaus Homes</b>	Supplemental Wage Initiative	\$35,270
	LEADD	\$11,651
	SAS	\$62,381
<b>Epilepsy Foundation</b>	Education Programs	\$16,873
<b>Family Advocacy and Community Training (FACT)</b>	Advocacy	\$315,546
	People First	\$17,472
<b>Francis Howell School Dist.</b>	Inclusive Day Care Staffing	\$257,059
<b>Life Skills</b>	Community Access Training	\$246,985
	Summer Teen Employment Program	\$188,961
	<i>Enhanced FMAP</i>	\$21,775
<b>Nurses for Newborns</b>	Parent Training & Education	\$3,782
<b>Options for Justice</b>	Advocacy	\$65,733
<b>Rainbow Village</b>	Home Equity	\$33,817
<b>Recreation Council</b>	After School Service Club	\$21,445
	Information and Referral	\$58,195
	Recreation Scholarships/Supports	\$51,213
	Parks & Recreation	\$28,835
	Partnership	

AGENCY	SUPPORT / SERVICE AREA	FY11 EXPENDITURES
<b>Show Me Aquatics</b>	Aqua-Ability	\$296,566
<b>St. Charles Community College</b>	Direct Support Conference	\$5,201
<b>St. Charles County Coalition</b>	Legislative Consultant AAIM Dues	\$27,396 \$2,600
<b>St. Louis Crisis Nursery</b>	Out of Home Respite	\$3,224
<b>St. Louis Society</b>	Sports Day Camp	\$6,001
<b>Transportation</b>	Follow-Along Transportation Stipend <i>Vehicle Match</i>	\$32,657 \$12,884
<b>Therapeutic Horsemanship</b>	Horse Riding Therapies	\$136,792
<b>United Services</b>	Early Intervention Day Care Staffing Therapies Family Support Services <i>Enhanced FMAP</i>	\$143,040 \$386,028 \$103,246 \$8,911 \$37,728
<b>Unlimited Play</b>	<i>Enhanced FMAP</i>	\$283,970
<b>Willows Way</b>	Project Heart <i>Program Equipment</i> <i>Administrative Equipment</i> <i>Accreditation</i> <i>Enhanced FMAP</i>	\$84,727 \$3,322 \$1,720 \$5,741 \$3,544
<b>YMCA</b>	School Age Child Care Staffing	\$87,040
	<b>SUBTOTAL</b>	<b>\$7,303,472</b>
<b>DMH - Mental Health Trust Fund Match</b>		<b>\$840,397</b>
<b>Independent Living Arrangement (ILA)</b>	Community Living, Life Skills, and Willows Way	\$579,396
<b>Supported Employment Follow Along</b>	AO Employment, Center for Head Injury, Community Living, Life Skills, MERS/Goodwill and St. Louis Arc	<b>\$223,485</b>
<b>DDRB</b>	Administration Case Management	\$552,672 \$1,712,200
<b>One-Time Projects</b>	<i>DDRB - Administration</i> <i>DDRB - Case Management</i> <i>DDRB - Community Programs</i> <i>DDRB - Pilot Projects</i>	\$156,286 \$9,482 \$171,859 \$301,019
	<b>SUBTOTAL</b>	<b>\$638,646</b>
<b>Grand Totals</b>	Operation Expenditures DDRB Expenditures <i>Equipment/One-Time Expenditures</i>	\$8,403,938 \$2,264,872 \$1,181,458
	<b>GRAND TOTAL EXPENDITURES</b>	<b>\$11,850,268</b>

# Statement of Net Assets and Governmental Fund Balance Sheet

June 30, 2011

	General Fund	Adjustments	Statement of Net Assets
<b>ASSETS</b>			
Cash and Temporary Investments	\$ 11,291,561	\$ -	\$ 11,291,561
Property Taxes Receivable	556,494	-	556,494
Prepaid Items	94,108	-	94,108
Note Receivable	6,665	-	6,665
Other Receivables	440,077	-	440,077
Capital Assets not Being Depreciated	-	144,430	144,430
Capital Assets, net of depreciation	-	331,638	331,638
<b>TOTAL ASSETS</b>	<b>\$ 12,388,905</b>	<b>\$ 476,068</b>	<b>\$ 12,864,973</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 1,235,325	\$ -	\$ 1,235,325
Accrued Wages and Vacation	156,157	-	156,157
Deferred Revenue	435,938	(434,738)	1,200
<b>TOTAL LIABILITIES</b>	<b>1,827,420</b>	<b>(434,738)</b>	<b>1,392,682</b>
<b>FUND BALANCE/NET ASSETS</b>			
Nonspendable:			
Prepaid Items	94,108	(94,108)	-
Assigned:			
Operations	9,985,841	(9,985,841)	-
Emergency Reserve	481,536	(481,536)	-
<b>TOTAL FUND BALANCE</b>	<b>10,561,485</b>	<b>(10,561,485)</b>	<b>-</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 12,388,905</b>	<b>\$ (10,996,223)</b>	
Net Assets:			
Net Invested in Capital Assets			476,068
Unrestricted			10,996,223
<b>TOTAL NET ASSETS</b>			<b>\$ 11,472,291</b>
<b>RECONCILIATION OF NET ASSETS TO FUND EQUITY</b>			
Total Fund Equity Reported Above			\$ 10,561,485
Add: Delinquent Property Taxes that will be collected in future periods			434,738
Add: Net Capital Assets			476,068
<b>TOTAL NET ASSETS</b>			<b>\$ 11,472,291</b>

# Statement of Activities and Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balance

for the Year Ended  
June 30, 2011

	General Fund	Adjustments	Statement of Net Assets
<b>EXPENDITURES/EXPENSES</b>			
Purchase of Services:			
Operations	\$ 8,403,938	\$ 1,409	\$ 8,405,347
Equipment/One-Time Funding	1,146,099	(1,409)	1,144,690
Loss on Sales of Fixed Assets	-	2,498	2,498
Program Depreciation Expense	-	24,473	24,473
Administrative Expenditures	552,672	21,375	574,047
Case Management Expenditures	1,712,200	19,067	1,731,267
Capital Outlay	35,359	(35,359)	-
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>11,850,268</b>	<b>32,054</b>	<b>11,882,322</b>
<b>REVENUES</b>			
Taxes	9,780,036	82,124	9,862,160
Interest and Penalties on Taxes	67,862	-	67,862
Case Management	1,129,111	-	1,129,111
Interest	196,461	-	196,461
State Grant-DMH Case Management	342,000	-	342,000
Department of Mental Health	332,391	-	332,391
Miscellaneous	10,442	-	10,442
Rent	17,616	-	17,616
<b>TOTAL REVENUES</b>	<b>\$ 11,875,919</b>	<b>\$ 82,124</b>	<b>\$ 11,958,043</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES/CHANGE IN NET ASSETS</b>	<b>25,651</b>	<b>50,070</b>	<b>75,721</b>
<b>FUND BALANCE/NET ASSETS - BEGINNING OF YEAR</b>	<b>10,535,834</b>	<b>860,736</b>	<b>11,396,570</b>
<b>FUND BALANCE/NET ASSETS - END OF YEAR</b>	<b>\$ 10,561,485</b>	<b>\$ 910,806</b>	<b>\$ 11,472,291</b>
<b>RECONCILIATION OF EXCESS OF REVENUES OVER EXPENDITURES TO CHANGE IN NET ASSETS</b>			
Excess of Revenues Over Expenditures			\$ 25,651
Add: Change in Delinquent Property Taxes that will be collected in future periods			82,124
Less: Depreciation Expense			(64,915)
Add: Loss on Sale of Capital Assets			(2,498)
Add: Acquisition of Capital Assets			35,359
<b>CHANGE IN NET ASSETS</b>			<b>\$ 75,721</b>

Independent Auditor's Report  
Botz, Deal & Company, P.C.  
Certified Public Accountant  
St. Charles, MO 63301

# DDRB FY11 Accomplishments

Expanded Case Management services, serving over 650 individuals with 21 case managers.

Received a satisfaction rating for DDRB case management services of satisfied or higher by 97% of survey respondents.

Celebrated 5 years of providing case management services.

Designated a transition specialist to assist individuals choosing to move out of the St. Charles Habilitation Center and into community based supports resulting in two individuals moving into the community with an additional five individuals with pending moves.

Provided pilot project funding for Project Search, a school to work program that provides total workplace immersion for students in their final year of high school and is a collaboration of Barnes/Jewish St Peters Hospital, four school districts, Missouri Department of Secondary Education – Vocational Rehabilitation, and Life Skills.

Celebrated the ground breaking of Unlimited Play's second fully inclusive playground in St. Charles County.

Received \$332,000 in enhanced FMAP funds to address one-time funding needs.

Maximized impact of local public revenues by providing \$840,000 in local match to provide over \$2,288,000 in Medicaid eligible services.

Committed \$100,000 in matching funds for the Partnership For Hope Waiver that served 63 individuals with providing home-based services to prevent out of home placement. The \$100,000, when matched by the state, will generate over \$544,000 in services.

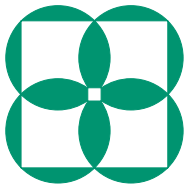
Approved a Strategic Plan that focuses efforts toward partnership, accountability and self-determination/choice, while providing opportunities for review, adjustments and course corrections consistent with the plan.

Continued oversight of program performance targets, resulting in 81% of performance targets being met,

Recognized Karen Mercurio of Center For Autism Education who was presented the Direct Support Professional of the Year Award by the St. Charles County Coalition of Service Providers. The DDRB sponsors the award winner's registration and travel costs to a national educational conference of their choice.

Recognized Cindy Daugherty, Nathan Wehrheim, Crystal Peterson, John Ellis, Katherine Sisson, Godfrey Njogu, and Nadine Ricketts who were presented the Outstanding Service Awards in the categories of Day Program, Education, Employment, Residential, Respite, and Rising Star.

**DDRB**



**Developmental Disabilities Resource Board  
of St. Charles County**

156 St. Peters Centre Boulevard  
St. Peters, MO 63376  
636-939-3351

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