

Developmental Disabilities Resource Board **FY10 Application Timetable**

December 18, 2008	FY10 Application/Priorities/Policies Approved
January 6, 2009	FY10 Funding Manual Posted on Website
January 20, 2009 (2:00-4:00 p.m.)	Kick-Off Meeting (not mandatory). Non-Profit Development Center, 425 Spencer Road, Mercy Meeting Room, St. Peters, MO.
Or	
January 22, 2009 (9:00 a.m.-11:00 a.m.)	Kick-Off Meeting (not mandatory). Non-Profit Development Center, 425 Spencer Road, Mercy Meeting Room, St. Peters, MO.
January 31, 2009	Corporate Information Due from Agencies
January 26 to March 13, 2009	Agencies meet with Program Manager and Finance Director
March 18, 2009 at 4:00 p.m.	<u>ALL Applications Due</u>
April 15, 2009	Public Summary of Funding Requests Available
April 16, 2009 at 7:00 p.m.	FY10 Budget Public Hearing Location to be announced
April 11 to May 1, 2009	Board Kick-Off Meeting: Date, time and location to be announced.
April 20 to June 8, 2009	Agency Hearings/Working Session *
May 1, 2009	Summer Programs-Revised Requests Due
June 18, 2009	FY10 Budget Approved: Operations and Capital/One-Time

* Up to three agency hearings will be scheduled in addition to the kick-off meeting, working session and regularly scheduled board meetings.

DDRB FY10 Timetable/Priorities

A. FY10 Renewal Application

Funding Priorities:

COLA: The DDRB intends to provide a COLA on existing contracts, if possible. Due to flat FY10 revenue projections, budget reductions will need to be identified to fund a COLA. Existing agencies should submit FY10 funding applications with no COLA included. The DDRB will determine the COLA prior to final budget approval in June 2009.

CRITICAL NEEDS: In FY10, except for the COLA described above, the DDRB will only consider funding requests that meet the definition of critical need. *"Critical need is defined as items or services that are necessary for the health and safety of an individual/program."*

The board will apply this definition to all requests for growth of services, rate adjustments, program and administrative capital/one-time and new projects.

An impact statement must accompany critical need requests detailing the potential negative impact on individuals if the service/item is not funded. For services on the DMH waiting list, a summary of Utilization Review Priority of Need scores should be provided with the impact statement.

Agencies submitting critical needs requests are required to have a hearing with the Board.

B. New/Pilot Projects

If an agency has identified a **critical need**, as defined above, and is interested in applying for funds for a new/pilot project, a full application must be submitted by 4:00 p.m. on March 18, 2009.