

Developmental Disabilities Resource Board of St. Charles County
Agency Hearings Meeting Minutes
April 25, 2011

The DDRB Agency Hearing meeting was held at St. Charles Community College, 4601 Mid Rivers Mall Drive, Cottleville, MO 63376, Social Science Building Room 2401. Wendy Ortwerth, DDRB President, called the meeting to order at 5:30 p.m.

Members Present:

Joe Armour, Pam Beussink, Jim Bryner, Dan Dozier, Missy Fallert, Margaret Kelpe, John Morse, Wendy Ortwerth and Jim Rhodes

John Thaelke, DDRB Finance Director, reviewed an updated 5-year agency history and FY12 budget projection.

The following agencies were present and items of discussion were as follows:

DDRB:

- **Case Management**

Robyn Peyton, DDRB Case Management Director, provided the Board with an update of the Case Management Program. The Case Management Team is close to reaching capacity and is currently at 94%. The Case Management Program is requesting authority to add an additional case management team consisting of 6 case managers and 1 mentor.

The Case Management Program is requesting \$225,000.

Family Advocacy Community Training (F.A.C.T)

- **People First**

Denise Gould, F.A.C.T.'s Executive Director, provided the Board with an update regarding their People First program. Over the last several years the number of participants has grown considerably as well as the scope and purpose of the group. The group now meets twice monthly and actively participates (for the last 2 years) in the annual DD Awareness campaign in conjunction with DDRB and MPCDD (Missouri Planning Council). This increase in public awareness activity has precipitated not only additional staffing and travel costs but has caused F.A.C.T to lose over \$8,000 last year alone. F.A.C.T. is requesting that the Board consider a 51.57% increase in operational funding, or \$26,482 total.

- **Transitions to Success**

Denise provided an overview of the program, reviewed the outcomes and requested that the Board consider moving this program from a pilot status to operations.

Community Living, Inc. - CLI

Barb Griffith, CLI's Chief Executive Officer, briefly provided an update to the Board regarding the CLI and Family Support Services merger which took place last year.

- **SOAR Teen Club**

Kristen Lee, Director of Family Services, updated the Board that the original request for an increase in funding for the Teen Club is not needed. Orchard Farm School District has informed CLI that there were not enough individuals to support having a site.

- **Center Based Respite**

Kristen provided an overview of the program, reviewed the outcomes and requested that the Board consider moving this program from a pilot status to operations.

Francis Howell School District

- **Child Care**

Mary Jo Griffin, Francis Howell School District's Director of Early Childhood, provided the board with an update regarding their Child Care program. The Vacation Station and Early Childhood Preschool Programs have had an increase in enrollment for the past four years. This current fiscal year the program utilized all of the DDRB funding by February. The program has covered additional costs in past years, which has had a negative impact on the programs finances. Francis Howell School District is requesting the Board to consider a 38.90% increase in operational funding, or \$357,059 total.

YMCA

- **Childcare**

Dawn Schenk-Goetz, YMCA's Director of Inclusion Services, provided the board with an update regarding their Childcare program. Over the past three years the program has grown which has resulted in an average loss over the last three years of 27% (\$23,486/year). The program has covered these costs in past years, which has had a negative impact on the programs finances. YMCA is requesting the Board to consider a 17.20% increase in operational funding, or \$102,009 total.

United Services

- **Early Intervention**

Billy Collier, United Services' CEO, provided the Board with an update regarding their Early Intervention Program. In August 2010 United Services added a class at their West facility to accommodate individuals on the waitlist for their Kid 'n' Around program, which provides early intervention group instruction to children in First Steps aged 2 years to 3 years. The waitlist continues to grow at their East facility and to provide the service United Services is requesting that the Board consider a 28.80% increase in operational funding, or \$184,236 total.

Center for Autism

Angie Moynihan provided the board with a brief overview of their day program. Center for Autism is requesting one-time capital funding up to \$8,891 for program equipment.

St. Louis Life

- **Vehicle Request**

Andy Conover, St. Louis Life's Executive Director, provided the Board with a brief overview of St. Louis Life program and the number of individuals currently being served. St. Louis Life is requesting one-time capital funding for a 20% vehicle match up to \$5,600.

Life Skills

Tom Bay, Life Skill's Vice President of programs, provided the Board with a brief update on their programs funded by the DDRB.

- **Community Access Training**

Judy Grainger, Life Skill's Director of Employment Services, provided the Board with a brief update of the Community Access Training program. Judy also briefly discussed the socialization aspect of the program and the benefits of it. The Community Access Training funding may be reduced based on FY11 decreased utilization.

- **Project SEARCH**

Jane Skinner, Life Skills Director of Employer Partnerships, provided the Board with a brief update of the Project SEARCH Pilot program. Currently 1 student has been hired into competitive employment and 5 others are in the interviewing stage. Currently there are 7 new enrollees for the next school year.

- **Corporate Job Marketer**

Jane also reviewed the Corporate Job Marketer program's outcomes and they have currently met all but one. Life Skills is requesting that this program be moved from a pilot project into operations.

BCI

- **CES Program**

Chuck Blossom, BCI's Chief Executive Officer, provided the Board with an update of the CES program. BCI is requesting the Board to consider a 51.23% increase in operational funding, or \$361,622 total. This funding increase is a direct result of the overall growth in employment results of the Community Employment Services Program. Chuck indicated that BCI would be willing to fund this increase on a step basis. Only after 9 employees have been added would BCI request funding for an additional job coach.

- **Organizational Employment Services (Workshop)**

For FY12 BCI will have a second facility operating in Lincoln County, all residents of Lincoln County currently working at the St. Peters location will work at the new facility. This will afford additional employment opportunities for St. Charles County residents at the current St. Charles County location. The OES program is requesting an increase in funding for FY12.

Chuck reported that BCI has lost contracts due to the economic shift due to various reasons. BCI however is looking into new opportunities such as a dry cleaning and steam cleaning business.

Nurses for Newborns

- **Parent Training**

Melinda Ohlemiller, Nurses for Newborns' Executive Director, provided the Board with an update of the Parent Training program. Melinda reported that due to their current CFO leaving Nurses for Newborns was late in submitting their reports. Since the late reporting Nurses for Newborns has implemented different accountability measures to ensure that this does not happen again.

Supported Employment Follow Along – SEFA

Kathy Williams provided the Board with a brief overview of the SEFA program. Several agencies have requested funding for growth, but the DDRB feels that the overall program needs would be met with an increase of up to \$20,000.

ILA

Kathy Williams reported that all individuals who need ILA today are receiving the service and those individuals who will be ready for the service in a year or more are on the waitlist. No increase is needed.

DDRB

- **Administration**

Peg Capo, DDRB Executive Director, reviewed the administrative budget request.

Currently in the budget there is a half time Quality Enhancement Specialist position and a half time Administrative Assistant position not filled. DDRB is requesting that the money allotted for these two half time positions remain in the budget to allow the DDRB to redirect the funds for HR consulting, database maintenance, legal and strategic planning.

Peg reviewed the DDRB's one-time capital requests. Several items (Satisfaction Survey, GAP Analysis, Salary Survey) are estimates and would go before the Board for approval prior to the funding being expended.

Capital

Kathy Williams and John Thoele reviewed the FY2012 Capital requests.

- **Adapt-Ability**

Adapt-Ability is requesting up to \$6,000 for fees associated with their CARF Survey.

- **Community Living Inc.**

CLI is requesting up to \$2,400 for an electric hoist lift for the Mahon Center.

- **DASA**

DASA is requesting up to \$11,320 for the purchase of various sports equipment.

- **FACT**

FACT is requesting up to \$10,000 for fees associated with their Council on Accreditation survey.

- **Life Skills**

Life Skills is requesting up to \$2,800 for the purchase of computers for the Community Access Training program and up to \$528 for fees associated with their CARF Survey.

- **ShowMe Aquatics & Fitness**

ShowMe Aquatics is requesting up to \$5,050 for the purchase of various program related equipment.

- **United Services**

United Services is requesting up to \$ 15,600 for the repair of the playground surface at their West facility and is requesting up to \$5,475 for fees associated with their NAEYC accreditation fees.

- **Willows Way**

Willows Way is requesting up to \$14,224 for the purchase of a server, up to \$4,000 for the purchase of administrative computers and up to \$21,850 for the purchase of a wheelchair accessible van.

Meeting Adjournment:

Meeting adjourned at 9:45 p.m.

Respectfully Submitted: Keri Riley _____