

DEVELOPMENTAL DISABILITIES RESOURCE BOARD

National Accreditation Policy

Policy Origination: January 2001

Revision Effective: July 1, 2009

National Accreditation Expenses:

Costs associated with 'one' set of manuals and surveyor rate/expenses. Acceptable incremental costs associated with first survey only.

DDRDB Grants: up to 100% of the actual item purchase cost and expenses for CARF and The Council. Another national accrediting body may be substituted with DDRDB approval.

-Staffing	(First Survey Only)
-Consultative Services	(First Survey Only)
-Training	(First Survey Only)

Guidelines:

These funds are available to any agency providing supports to St. Charles County residents with developmental disabilities.

For services that will be shared with customers who live outside of the St. Charles County area, or shared with individuals without disabilities, the DDRDB reserves the right to determine its fair share of the costs.

Timelines

Requests for accreditation funding are open for consideration during the annual application process.

How to make formal request

As part of the Annual Application in the Program Narrative, the agency will identify National Accrediting needs for the fiscal year. A Board Resolution for a not-to-exceed amount must also be included.

Invoicing/Reporting Timelines and Fiscal Year End Deadlines:

Outlined in the Current fiscal year Contract and Funding Policies.

Accreditation Process Requirements

A condition of the DDRDB grant is that the agency:

1. Notify the DDRDB of accreditation survey dates, times and location or participation by designated DDRDB staff.
2. Arrange for interview of DDRDB staff with the accrediting body.
3. Provide the DDRDB with a copy of the final report with certificate within 120 days of survey completion.
4. Provide the DDRDB with the corrective action plan within 130 days of survey completion.
5. Any updates/progress reports required by the accrediting body must also be submitted to the DDRDB by the due date.