

DDRB FY08 Timetable/Priorities

A. FY08 Renewal Application - Operations

Funding Priorities:

Up to 3% COLA – A budget request that includes only the allowable COLA will not require a hearing with the Board unless requested by the agency or DDRB.

Growth –An impact statement must accompany all growth requests detailing the potential negative impact on individuals if the service is not available. If the requested growth for a service is identified on the DMH waiting list, the agency shall provide a summary of the identified need in the impact statement. The impact statement must also prioritize the requested growth using the definitions below. Agencies seeking growth are required to have a hearing with the Board.

Critical Growth - Critical services are those that are necessary for the **health and safety** of an individual.

Justifiable Growth – Justifiable growth is defined as services that are necessary to the individual's **development**, but is not critical.

A growth request may include either or both categories.

Rate Adjustment - Agencies in critical need of a rate adjustment over 3% will be given the opportunity to request a larger increase. Critical need is defined as that which jeopardizes the future viability of the agency and/or the agency's ability to provide the service. Agencies seeking a rate adjustment are required to have a hearing with the Board.

B. FY08 Renewal Application – Capital/One-Time

Funding Priorities

Top priority – Program: Items for direct use of individuals with DD or directly related to program for individuals with DD

Secondary priority – Administrative: Requests must be accompanied by specific, measurable results.

Technology: No funding in FY08. Review recommendations of strategic planning work group for FY09.

Training – Development: Coalition/Strategic Plan workgroup recommendations will be considered for FY08.

FY08 Equity Investment Capital Funding Requests

If an agency is interested in applying for Equity Investment Capital Funding, a letter of intent must be submitted by noon on March 22, 2007. The letter of intent must include a description of the investment, a statement of need, fit with the agency/program targets and the DDRB strategic plan, total cost, other funding partners and projected DDRB funds needed. The DDRB Finance Committee will review letters of intent and may request a business plan and additional information if they agree to recommend that the DDRB consider the request.

C. New Projects

If an agency is interested in applying for funds for a new project, a letter of intent must be submitted by noon on March 22, 2007. The letter of intent must generally describe the project, relevant history of the project, a justification need for the project using the definitions above- Critical or Justifiable- , fit with the DDRB Strategic Plan, total cost, other funding partners and projected DDRB funds needed. The Board will review letters of intent and may request a full application if funding is available and if the Board agrees that the project is a priority.